

**TRINIDAD CITY HALL**  
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**STEVE LADWIG, MAYOR**  
**GABRIEL ADAMS, CITY CLERK**



Posted: Thursday, June 13, 2019

**NOTICE AND CALL OF A MEETING OF THE**  
**TRINIDAD TRAILS COMMITTEE**

The Trinidad City Council Trails Advisory Committee will meet on  
**TUESDAY, JUNE 18, 2019 at 4:30 PM**  
In Civic Club Room located at City Hall, 409 Trinity Street, Trinidad

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- I. CALL TO ORDER/ROLL CALL
  - II. APPROVAL OF MINUTES – 05/21/2019
  - III. ITEMS FROM THE FLOOR
  - IV. STAFF/COUNCIL REPORTS
  - V. COMMITTEE MEMBER REPORTS
  - VI. DISCUSSION/ACTION ITEMS
    1. Trails Policy
  - VII. REQUEST FOR FUTURE ITEMS
  - VIII. ADJOURNMENT

**Angela Zetter**  
Trinidad Administrative Assistant

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD TRAILS ADVISORY COMMITTEE  
TUESDAY, MAY 21, 2019 AT TRINIDAD TOWN HALL, 409 TRINITY STREET

**I. CALL TO ROLL/ROLL CALL (4:30 pm)**

Committee Members Present: Davies, Kelly, Morehead, Brown  
Alternate Committee Members: West, Laos  
Committee Members Excused/Absent: Kenny  
City Staff: Zetter

**II. APPROVAL OF MINUTES**

*April 16, 2019*

(Kelly/Morehead) moved to approve the April 16, 2019 minutes as submitted. *Motion passed unanimously (6-0).*

**III. ITEMS FROM THE FLOOR**

None

**IV. STAFF/COUNCIL REPORTS**

West discussed the continuance of the corridor between Eureka and Arcata. He advised that there is hope that it will be completed, but due to the constant postponement, funding may be lost.

City Council member Davies advised the City Council has appointed a new council member, David (Dave) Grover.

**V. COMMITTEE MEMBER REPORTS**

Commissioner Kelly advised that she and Committee member Morehead attended the Great Redwood Trail Town Hall at Humboldt State University. Morehead advised that all political agencies are for the establishment of the trail, but currently Trinidad is excluded, thus will miss out on potential benefits.

Kelly discussed the HSU students' presentation to the City Council on May 8, 2019, advising that she was under the impression that the students were going to make a recommendation to the Council for funding. City Council member West advised that the students did mention funding, specifically the access and allocation of a percentage of city funds to trails maintenance and monitoring, while also incorporating fundraising and grant writing.

Morehead discussed the current status of the Axel Lindgren Trail, stating that Public Works needs to be given the go ahead to make improvements, as the quality of the trail has been brought to his attention by residents and tourists. He also stated Trinidad Trail Head signage needs to be prioritized, specifically its design and installation.

*Public Comment:* None.

**VI. DISCUSSION/ACTION ITEMS**

**1. Funding of Trail Maintenance**

Davies opined that the Committee should recommend to the Council a specific amount of the budget be set aside for the trails, annually. Davies stated he is comfortable asking for \$10k annual for trail

maintenance. He further stated that he proposes the City withdraw a percentage of the donations given to local non-profits from the T.O.T, specifically the Trinidad Chamber of Commerce, as it is geared towards supporting tourism, while also pulling from the General Fund. He advised that requesting 10% of the T.O.T. is extreme. Morehead questioned if funds could come out of the Public Works staff budget, and Davies advised that would have to be discussed. West advised that it is stated that Public Works must maintain City property, but does not specify the trails in the budget. Kelly advised there are two methods to determine what the budget will be, which is either a top-down or bottom-up approach. West opined that it would be beneficial to know how much it will cost to conduct trail maintenance. Davis stated that within the last two years, there has been nothing stated as to how much was spent maintaining the trails. Morehead advised that the Land Trust fixed the cable steps on the Axel Lindgren trail, and if the City follows the Land Trust model (using volunteers via their stewardship days), maintenance could be under \$5k for a project as such. West advised there are areas where the budget can be modified and money could be shifted elsewhere. Morehead stated there will be push back from the non-profits, if the funding is pulled. Morehead further stated the City will need to renegotiate with the non-profits. West advised that the Council can examine all of the possibilities and see what is sustainable.

The Committee was in a spoken agreement for the recommendation to request \$10k. West advised that it must be clear that repairing the trails and signage are top priorities, while also having flexibility with how the funds are spent. Morehead explained to the Committee that the policy the students submitted did not include the three recommendations that the Committee presented to the City Council, and suggested that it be clear that the funds can be used towards upgrading/maintaining infrastructure. Committee member Laos stated that the Committee needs to review the draft policy and recommendation list.

***Motion (Brown/Morehead) to recommend to the City Council a line item of a minimum of \$10k annually for trail maintenance and infrastructure, to be reviewed on an annual basis. Motion passed unanimously (6-0).***

*Public Comment: None*

## **2. Review/Revise Draft Trails Policy Document**

Davies stated the HSU students' draft Trails Policy is relatively comprehensive, and Morehead advised that a motion could be made to implement the policy, upon review and modification to completion. Laos reminded the Committee that the Policy needs to adhere to the General Plan.

Modifications/recommendations made to the draft policy are as follows:

- The background section should be concise, brief, and needs to be trails focused.
- Sentence "This [Draft] trails policy...and public input requirements" in paragraph three of the Purpose has been replaced with paragraph one on page four "In the City...regulatory overview."
- On page four "the draft policy draws upon...General Plan revisions" was removed.
- On page four "Yurok peoples" was modified to "Yurok people."
- The background section for the policy, as a whole, could be short in length.
- The trail's background can be detailed.
- The description section for the Trinidad Head needs to be updated.
- The history section needs to be revised to acknowledge tribal history.
- Current factual history on the trails should be included.
- History needs to focus on the trail specifically, not the area.
- Tribal names need to be verified, as some are incorrect.
- The structure of the policy needs to be examined.
- Remove all canned language.

- Use “trail background” instead of “trail history.”
- The Axel Lindgren description needs review, as it is skewed.
- Include a map of each trail and/or map of the Trinidad area.
- A “side by side” map would compliment the table on page ten.
- Correct the Axel Lindgren ownership information.
- Include information regarding parking at trail heads.
- Remove repetition.
- Rename Section G to exclude the word “signage” and included digital outreach.
- Trails Committee needs to be mentioned in the policy.

Committee member Brown discussed the creation of a phone app, so tourists and residents, for example, know trail difficulty. Laos agreed and suggested the City get an app up and running, because, during the upcoming year, parking will be impacted by the Stormwater project.

West advised that the Committee needs to start brainstorming what the signage should look like. Brown suggested using the County design for consistency. Laos stated that she is in favor of uniformity for trail markers/signs.

Committee members delegated sections to review.

- Laos – Section A
- West – specifically descriptions in Section A.
- Kelly – Section B
- All Committee members – Section C.
- Davies – Sections D, E, and F.
- West and Brown – Section G (Brown will add a paragraph to the section)
- All Committee members – Sections H and I.

Discussion item tabled until June 18, 2019 meeting.

*Public Comment: None*

## **VII. REQUEST FOR FUTURE ITEMS**

Review/Revise Draft Trails Policy Document

## **VIII. ADJOURNMENT**

Meeting adjourned at 5:47 pm. Next meeting scheduled for 4:30 pm on June 18, 2019.

Submitted by:

Approved by:

Angela Zetter  
Administrative Assistant

Tom Davies  
Council Member